

Date: **12 March 2012**
Our ref: Governance and Audit/agendas
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GOVERNANCE AND AUDIT COMMITTEE

20 MARCH 2012

A meeting of the Governance and Audit Committee will be held at **7.00 pm on Tuesday, 20 March 2012 (Training at 6.30pm)** in the Austen Room, Council Offices, Cecil Street, Margate, Kent.

Membership:

Councillor Savage (Chairman); Councillors: Campbell (Vice-Chairman), Binks, Day, D Green, Matterface, W Scobie, M Tomlinson and Worrow

A G E N D A

Item

No

1. **NATIONAL FRAUD INITIATIVE**

To receive a presentation from Zoe Harrison.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

To receive any declarations of interest. Members are advised to consider the extract from the Standard Board Code of Conduct for Members, which forms part of the Declaration of Interest Form at the back of this Agenda. If a Member declares an interest, they should complete that Form and hand it to the Officer clerking the meeting.

4. **MINUTES OF PREVIOUS MEETING** (Pages 1 - 8)

To approve the Minutes of the Governance and Audit Committee meeting held on 13 December 2011, copy attached.

5. **ACTION POINTS FROM PREVIOUS MEETINGS** (Pages 9 - 10)

6. **QUARTERLY INTERNAL AUDIT UPDATE REPORT** (Pages 11 - 30)

7. **INTERNAL AUDIT CHARTER AND 2012/13 AUDIT PLAN** (Pages 31 - 56)

8. **QUARTERLY GOVERNANCE PROGRESS REPORT** (Pages 57 - 80)

9. **REVIEW OF THE EFFECTIVENESS OF THE GOVERNANCE AND AUDIT COMMITTEE AND ANNUAL REPORT** (Pages 81 - 94)

Item
No

Subject

10. **REVIEW OF THE EFFECTIVENESS OF THE COUNCIL'S INTERNAL AUDIT ARRANGEMENTS** (Pages 95 - 98)
11. **TREASURY MANAGEMENT UPDATE** (Pages 99 - 104)
12. **QUARTERLY AUDIT PROGRESS REPORT** (Pages 105 - 122)
13. **ANNUAL GRANT CERTIFICATION REPORT 2010/11** (Pages 123 - 136)
14. **OPINION AUDIT PLAN 2011/12** (Pages 137 - 160)
15. **FUTURE ITEMS OR TRAINING FOR THE COMMITTEE**

Declaration of Interest form - back of agenda